

**METROPOLITAN DETROIT MEDICAL LIBRARY GROUP (MDMLG)**

2024-2025

ARCHIVIST

**Reports:**

* Took over the Archivist position from Ella Hu in early 2025
* Introduced myself to Reuther staff and informed them of the personnel change
* Discussed digital born archival storage options with University Archivist at Reuther
* Discussed overhaul of Archival deposit schedule and Archivist responsibilities with current President Steven Moore

**Goals:**

* Work with Steven Moore to create an updated policy regarding archival deposits and archivist responsibilities
* Connect recently created Google Drive to Reuther collection
* Discuss collection processing with Reuther staff

Submitted By:

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